



CPD
propertymark

CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

CPD ensures that you continue to be at the forefront of your profession. It helps with making persuasive arguments, winning instructions and progressing your career. It also forms a significant part of how we demonstrate to our entire audience your professionalism and dedication to higher standards.

All members must undertake and record at least twelve hours' CPD activity per year with a minimum of four hours obtained through educational events including short courses, conferences, Regional Meetings or Masterclasses and eight hours obtained through relevant private study.

The CPD year runs from 1 January to 31 December so you need to make sure your CPD is logged before the end of the year. If you joined part-way through the year, you will need to complete one hour's CPD activity for each remaining month of the year. For example if you joined in June you would need to complete six hours' CPD with a minimum of two hours obtained through an educational event.

Student Members

Whilst at the Student grade you can log your full 12 hour CPD obligation as private study towards your qualification.

WHAT COUNTS TOWARDS CPD?

Any event or activity which significantly develops your professional competence will count towards CPD.

You may find that in your day-to-day work you come across a situation you have not encountered before and have to research a particular topic for a solution.

We create new opportunities for CPD regularly by securing high quality speakers for events across the country and producing thought provoking articles via *Property Professional* magazine and newsletters.

We also support you through discounts on industry leading short-courses and qualification workbooks. Don't forget that studying towards a qualification also counts towards CPD. Propertymark Qualifications offer entry level and higher qualifications which could result in your membership being upgraded.



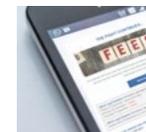
Training courses



Events



In-house training



Newsletters



Webinars



Fact sheets



Property Professional



Qualifications



Dedication to
Higher standards

LOG YOUR CPD ONLINE

To record your CPD you need to go to website and click *Login*. This will take you to the members' area where you can log your CPD.

Select the options relevant to your activity/event and complete the *What did you learn?* section. CPD is a self-assessment scheme so it is important to reflect on what you learnt and how it will benefit you in your role. Your submission will then be reviewed by our Membership team.

If you are a member of more than one Propertymark Association you will need to complete 12 hours' CPD activity for each membership.

arla.co.uk/members | naea.co.uk/members | nava.org.uk/members

Sample CPD Record

My CPD					
Logged CPD					
Hours	Activity/Event	Date	Memberships	Skills	Approved
4	Financial Crime Update course	DD-MM-YYYY	NAEA	Sales	✓
1	Property Professional article on the Tenant Fees Bill	DD-MM-YYYY	ARLA	Legislation	✓
7	NAVA Propertymark Autumn Forum	DD-MM-YYYY	NAVA	Auctioneering	✓



CONTACT

If you have any queries on CPD, please contact the Membership team

membership@propertymark.co.uk
01926 496 800